

Weapons Policy

PURPOSE OF POLICY

POLICY SUMMARY

To provide a weapon-free environment for all patients, visitors, volunteers and employees.

It is the policy of the Security and Public Safety Department to establish guidelines and procedures for securing an individual's weapon while on property owned or operated by [Hospital]. Any person other than law enforcement officials carrying a weapon shall surrender the weapon to the Security and Public Safety Department.

POLICY INFORMATION

1. The Security and Public Safety Department will be contacted if a person is suspected of carrying a weapon. No one should be confronted without the presence of the Security and Public Safety Department.
2. The Security and Public Safety Department will provide a secure area to store weapons.
3. Owners will transport the weapon to the Security and Public Safety office located on Pratt 1. If this cannot be accomplished, a Security and Public Safety officer, with a valid license to carry a firearm, will transport the weapon.
4. The owner of the weapon will unload the firearm and place the safety mechanism of the weapon on if applicable. If the owner is incapacitated, a Security and Public Safety officer, with a valid license to carry a firearm, will unload the weapon.
5. A valuables envelope will be filled out stating the name of the owner, permit number, make/model, serial number of weapon, and the number of bullets to be stored. The envelope will be signed by the owner and a member of the Security and Public Safety Department. If the owner is an incapacitated patient, a member of the clinical staff will witness the contents and sign the envelope. A numbered receipt will be issued to the owner and the weapon will be secured in the property room safe. If the owner is a patient, the receipt will be placed in the patient's medical record. The Security and Public Safety officer will follow established policies relative to documentation.
6. The owner must present the valuables receipt to claim the weapon.
7. Police and correctional officers are authorized to carry their weapons while on duty and performing in an official capacity. Police and correctional officers are encouraged to utilize proper firearm retention skills and to secure their weapons prior to entering secure rooms in the Emergency Department.

8. Police and correctional officers being treated in the Emergency Department or other acute patient care setting shall surrender their service weapons to another member of their department or to a Security and Public Safety representative. If surrendered to a Security and Public Safety officer, practices established in guidelines #3, #4, and #5 will be followed.
9. Security and Public Safety staff members have the right to confiscate a weapon from a person who does not have a valid permit or license to carry a firearm. The confiscated weapon shall be turned over to the Weymouth Police Department and an incident report will be fi